



**Bow School**  
**2006/07**  
**School Travel Plan**

London Borough of Tower Hamlets

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## Description of the location, size and type of school

<b>School name</b>	Bow School
<b>School address</b>	Paton Close Off Fairfield Road Bow London E32QD
<b>Contact numbers</b>	(Office) 020 89800118 (fax) 020 89801556
<b>E-mail address</b>	bs@bow-school.org.uk
<b>Website address</b>	<a href="http://www.bow-school.org.uk">http://www.bow-school.org.uk</a>
<b>DfES ref no</b>	211 / 4024
<b>Type of school</b>	Secondary 11-16 boys

### Location of the school

Bow School lies in Bow East ward on the periphery of the borough on the edge of the London Boroughs of Hackney and Newham. The school lies off the busy A11, close to the Bow flyover, a major junction with the A12. The original site (Heritage building) has been extended to occupy buildings in what was previously the old town hall offices on Bow Rd. (Main building) As such the school straddles both sides of Paton Close which presents the school with difficulties. Although a cul de sac, the land at the end of Paton Close is owned by the DLR who retain access to the site.

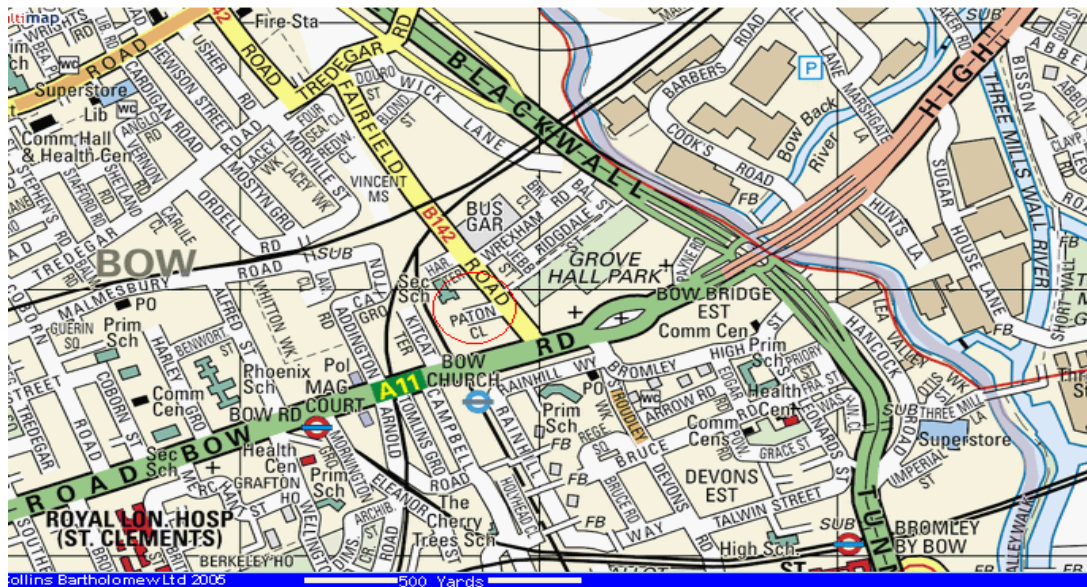
### Pedestrian & school entrances

There are entrances to the school on both sides of Paton Close. An alternative entrance on Bow Road is not used other than for public access on polling days. The main pedestrian entrance to the school reception in the main building is not shared by vehicles. However, there is no disabled access via this entrance and wheelchairs therefore need to use the vehicle entrance. This is not satisfactory as the level of parking frequently makes it impossible to negotiate a wheelchair through the car park.

Although there are two gates, the entrance to the heritage building is shared by both pedestrians and vehicles.

There is a limited amount of staff parking in the front of the main entrance which does not need needs. There are no allocated disabled or visitor parking spaces. Playground space is limited and undermined by the need to use it for additional staff parking. All entrances have secure entry systems accessed by ID swipe cards issued by staff only. At all other times doors are on timers which open to allow students to move between the two buildings between lessons, but secure the site at other times.

## Map to Show Location of Bow School



## Map showing schools location

### Facilities

	Description	Numbers
The car park	No. of staff parking spaces	8
	No. of visitor spaces	0
	No. of disabled spaces	0
Cycle storage	No. of cycle parking bays for staff	0
	No. of cycle parking bays for pupils	10 one rack shared by staff and pupils
How secure the cycle storage is	Covered by CCTV	
Storage lockers	No. of staff storage lockers	0
	No. of pupil storage lockers	0
Shower facilities	Are staff shower facilities available	No
	Are pupil shower facilities available	Yes but are unused

## Transport links

### Buses

The main bus services for students resident in Tower Hamlets are as follows:

25	(Ilford-Victoria)
8	Victoria-Bow
D8	Stratford-Crossharbour

Approximately one third of Bow School students are resident in Hackney. These students are restricted to one bus route the S2 (Stratford-Clapton Pond) This is a single story bus which takes a circuitous route, is infrequent and often overcrowded.

### Trains/Tube/DLR

Bow Church DLR is situated on Bow Rd approximately a three minute walk from the school.

Bow Rd underground station (District/Circle/Hammersmith and Fulham lines) is situated on Bow Rd approximately five minutes walk from the school.

### Roads

Bow School lies on the busy A11, a dual carriageway and major arterial route into Central London. The school is close to the junction with the A12 at the Bow flyover which is frequently congested in the morning particularly if there are difficulties with the Blackwall Tunnel.

The school itself lies in a cul de sac. This has parking on both sides of the road which makes access for delivery vehicles or school coaches to the school difficult. The cul de sac feeds into Fairfield Rd close to the junction with Bow Rd which is traffic light controlled. Vehicles frequently speed along Fairfield Rd to catch the lights on green. There are no school signs on Fairfield Rd and no traffic calming measures in the vicinity of the school. As the school is concealed from the road there is therefore no way of drivers unfamiliar with the area to know that it is there.

On the whole the transport links around the school are excellent and the students are well served. Students travelling to Hackney are perhaps somewhat disadvantaged by the size and infrequency of the S2 bus.

## School times

	Open/start	Close/finish
School	8.30	3.05

### Before the school day starts

School site	7.00	6.00
Breakfast club (if applicable)	7.30	8.15

After school clubs (if applicable)	3.05	4.30
------------------------------------	------	------

There are a wide range of after school clubs which are well attended by students.

## Pupil & staff numbers

Numbers of pupils on role	659
Numbers of full time staff	68
Numbers of part time staff	12
Numbers of school volunteers	0

Area of responsibility	No. of staff
Governors	18
Management (Head & Deputy)	2
Teachers	45
Support Staff	13
Office Staff	7
Site Staff (Caretaker, cleaners & lunch time support)	3

## Extended / community use of school site

At present the school is used on Saturday mornings by the Italia Conti performing Arts School. Most parents accompany their children to these sessions and the playground is used as a car park.

The school has also recently offered Grove Hall park residents Association the school as a venue for their regular evening meetings. This is a good community relations development as a member of the school leadership team will attend these meetings and the association is keen to involve students in current consultations taking place over the use of the park.

There are plans to run additional parent classes starting in April 2000. It has been made clear that there is no parking available to parents attending these classes.

The school has a busy programme of after school hours activities. Our attendance data shows that these classes are better attended during the summer term when daylight hours are longer and parents are less anxious about their students staying later in school. As such our programmes of activities is weighted towards the summer term to maximise attendance.

The school has close links with Rothschild bank who run maths and English mentoring sessions at lunchtimes in the school. The volunteer mentors from the bank travel to the school in groups by taxi.

There are plans underway to extend the school Learning Support Centre to offer additional services to students and parents. It is anticipated that this building work will be completed by Jan 2008. This will enable us to offer more extended school provision in the school with the possibility of offering crèche facilities.

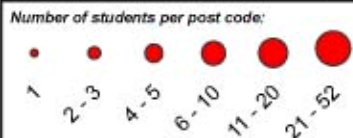
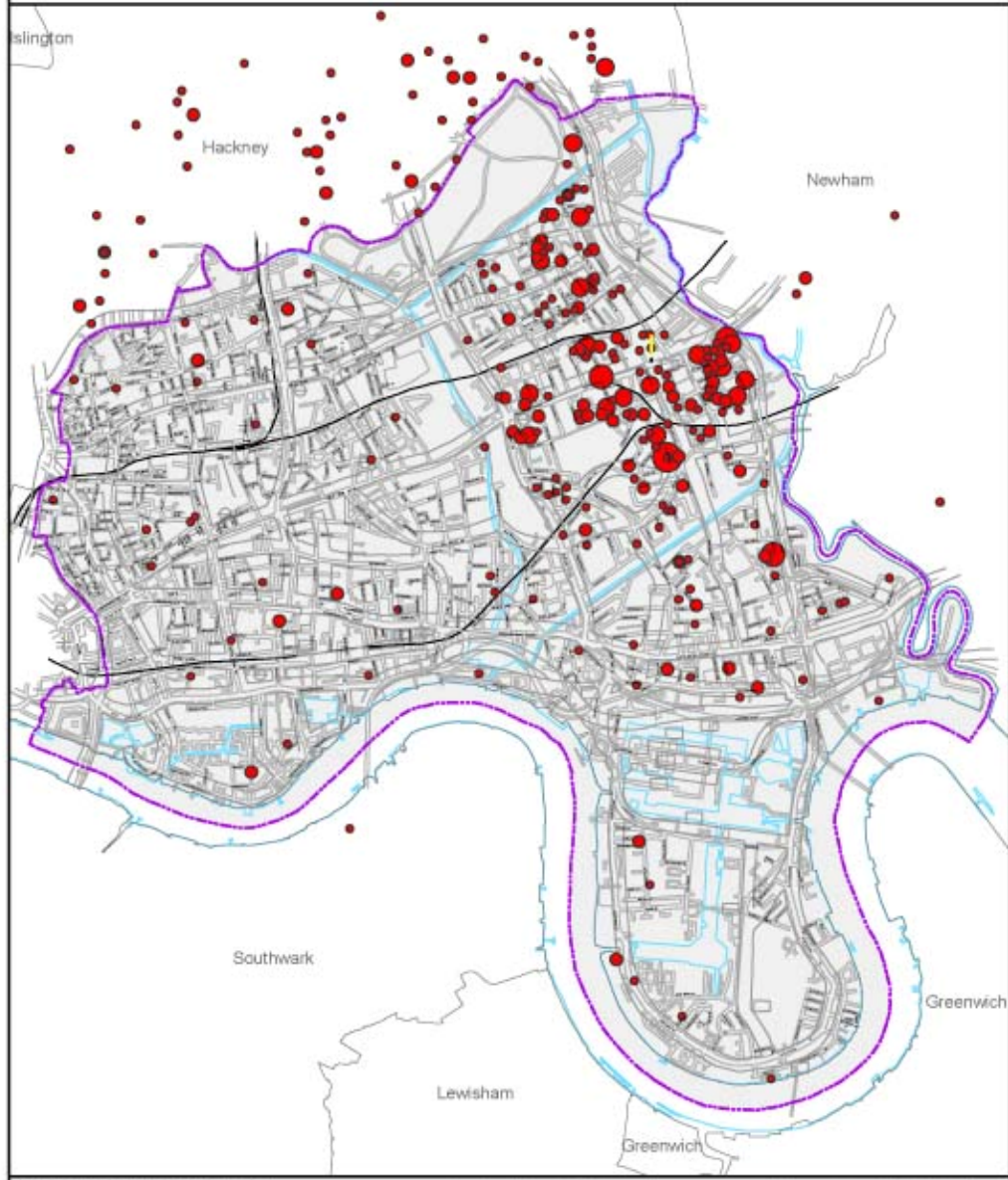
# Our School Catchment



# Bow Secondary Boys' School Students' Homes Map

Students living within the London Borough of Tower Hamlets

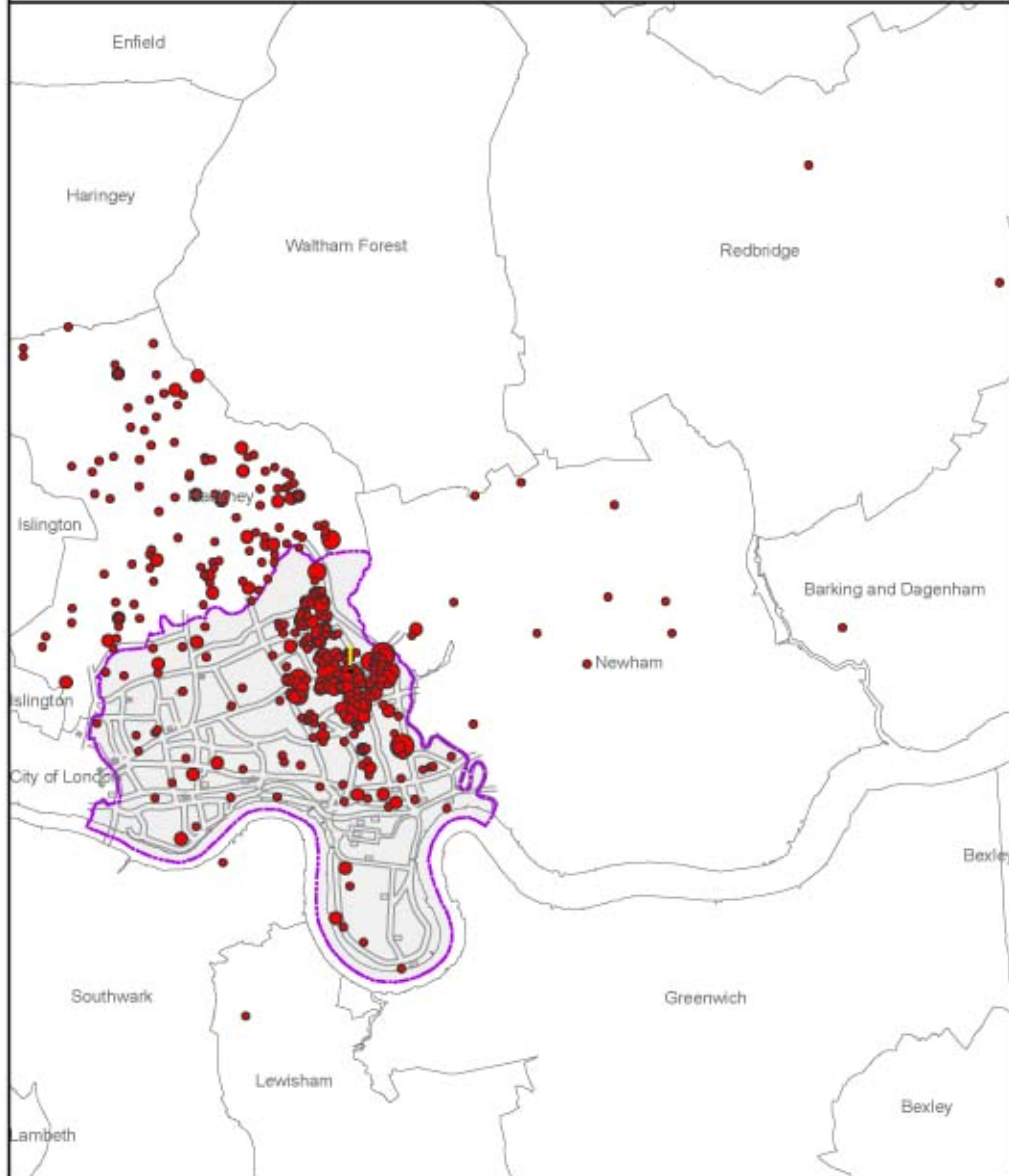
Data from PLASC 2006 returns - map printed 29-08-2006



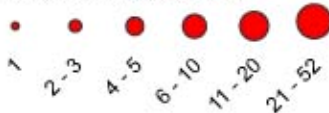
# Bow Secondary Boys' School Students' Homes Map

All students



Data from PLASC 2006 returns - map printed 30-08-2006



Number of students per post code:



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 Schools  
 Borough Boundary

Kilometres  
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## Ethos of the School

At Bow School, we have high aspirations for our students. We value each and every one and strive to provide them with a learning experience that challenges and motivates and is based upon the following aims:

- To build a community where education and working together is valued and individual differences are respected
- To encourage high expectations and high achievement and to raise aspirations
- To provide a broad and balanced educational experience that offers equal opportunities for all members of the school community
- To facilitate a culture of reflection and review that enables success to be celebrated by all

We provide a broad, rich and balanced curriculum that aims to challenge, extend and develop all students, preparing them for adult life in the 21<sup>st</sup> century.

All students follow the full range of National Curriculum subjects, allowing them to progress according to their individual strengths and aspirations.

This progress is carefully monitored in all subjects and reported back to students through regular marking, assessment of class work and homework and end of unit tests.

Students benefit from excellent high quality facilities, enhancing their learning experience, including:

- A suite of music rooms including recording facilities
- A purpose-designed Learning Resource Centre with laptops and Internet access
- Three specialist ICT rooms
- Fully-equipped science laboratories
- A sports hall and activities hall
- A weights room
- A well-stocked, well-resourced library

## Students as

### Learners

Our pastoral system aims to bring together our students' academic and social experiences. Each student is placed in a tutor group of no more than 25 students with a form tutor under the leadership of a head of year. The tutor monitors the progress and attainment of his or her students and plays a key role in home-school liaison.

### Leaders

There are a number of aspects to life at Bow School where students may demonstrate responsibility and leadership, such as school council meetings

and representation, performances in assembly and to wider audiences, hosting school events such as open evenings and being involved with new students from primary school. Additionally, our students represent the interests of the school in the local area Youth Partnership.

### **Citizens**

As well as providing opportunities for academic achievement, we believe that the school plays a role in preparing students for responsible adulthood.

Our PHSE and Citizenship programmes enable students to discuss issues around growing up and taking a role in society. We offer a number of activities that give students a wider view of the community they live in. They include events with local police, armed forces, drama and community groups. Fairness in the treatment of others is central to this programme.

All students receive sex education and drugs education at school. Lessons are related to the age of the students and aim to help the students approach these issues responsibly and sensitively, with self-respect and respect for others.

And finally, we place great importance on preparing students for college and the world of work. Students in the upper school spend two weeks on a work experience placement where they learn about how the world of work is organised. At the same time, they gain an awareness of personal and work-related skills.

For those going on to further education, help is given with contacting colleges, preparing CVs and filling in application forms.

Our guiding ambition is to enable each student to make the best decisions about his future.

### **Existing school activity/involvement to promote safe, healthy and sustainable travel:**

- The school received healthy schools accreditation in March 2007.
- It has LEA Out of School Hours learning status at Established standard achieved in Oct 2005
- There are rigorous trips and visits procedures in place which are overseen by a member of SLG. All trips and visits are carefully risk assessed. The school encourages use of public transport on school visits where possible and makes good use of the TfL free underground tickets for students scheme although we have found the service to be inefficient and unreliable.
- As the school site has limited space, students are bussed by coach to Victoria Park for games sessions. This is expensive and can be problematic when coaches are late. Time does not permit any alternative means of taking students to these sessions. The current development of a new fitness suite will alleviate this to some degree

- The Health and Safety policy does not relate specifically to transport issues on the school site. However, everyday procedures insist that school gates are locked against vehicle access at times when students are in the playground. Playground use for parking both by staff and maintenance vehicles is a concern as is the lack of a delivery entrance for large vehicles who find it difficult to access Paton Close.
- The School Travel Plan will link directly to the School Improvement plan linking in to the Every Child Matters Agenda. It is already included as a development in the current plan.
- There is currently limited cycle storage in an open rack which was purchased in 2005. Cycling to school is not currently actively encouraged. Cycle security marking has taken place on one day for the last two years run by the school based police officer.
- Students do not receive road safety, cycling or pedestrian training.
- There is no school crossing patrol. The zebra crossing on Fairfield Rd is poorly positioned for the school, is not raised or light controlled. Drivers frequently ignore it.
- The school prospectus, website and new staff pack informs staff pupils and visitors on how to get to the school by both road and public transport and makes clear that parking is limited. It does not actively discourage car usage.
- Environmental education is actively addressed in the school curriculum through, science, citizenship and geography/humanities lessons The school has a successful classroom paper recycling programme introduced and maintained by the school council.
- Drugs and SRE programmes are delivered through Citizenship. The school is holding its first Health Citizenship Drop Day on March 30<sup>th</sup> 2007. Students were consulted about the content of the day which will include rolling workshops on smoking, personal hygiene, illegal drugs, growing up and avoiding danger on the streets.
- The school meets it's statutory requirements in the delivery of PE. In addition there are strong links with the RFU and several students receive coaching qualifications each year. Links with Arsenal football club offer opportunities for students to visit the ground and participate in tournaments. This has included parent and children tickets to Arsenal matches.
- Our School Sports Co-ordinator works with four of our feeder primary schools offering enhanced opportunities for students to engage with sport.
- The school has participated in obesity workshops run by the Bow Ideas Store in Roman Rd
- Workshops are currently being offered to y11 students through the Sexual Violence Prevention Programme as part of the Safer Schools Initiative.
- Year 7 students received a presentation from the Comedy School in Oct 2006 on offensive weapons.

## Evidence of consultation

### Pupil Consultation

Students were consulted in an initial focus group of KS3 gifted and talented students with the intention that they wrote the plan. Although this did not prove possible it did provide a forum for consultation with students over the course of a number of weeks. Main concerns for students were.

- Infrequency of the S2 bus and the impact this had on student punctuality.
- Staff parking in the playground which undermines student play space.

Students across all year groups were consulted on their perceptions on safety within their local area. The results were mapped, compared with police statistics and mapping data and found to be identical. These areas are shown on the map below. Meetings with the Safer Schools Team are working to address this in terms of policing of these areas and implementation of police stop and search and curfew powers particularly in the area around Stroudley walk and Roman rd library. It should be noted that many of the incidents outside school hours and at weekends.

### Governor Consultation

The school travel plan was discussed at a whole school governors meeting in Feb 2007. The plan and consultation process was explained. One governor volunteered to represent the governing body. As a local councillor this governor is in a position to influence impact on the issues around the DLR land.

### Parental Consultation

Parents were consulted at an Academic Review Day in Jan 2007. These are well attended meetings and a good point of contact with parents. Approximately 85 parents responded. Safety on Fairfield Rd was a concern. There was considerable resistance to the idea of cycling to school based on perceptions of the danger of the roads and lack of cycle lanes.

### Staff Consultation

Staff were consulted by the student council who conducted the data survey. All staff are aware of the Travel Plan. Staff parking was again raised as an issue in particular in relation to damage to vehicles incurred in the playground as the result of accidental/deliberate vandalism. A number of members of staff enquired about secure bike storage and borough parking permits to reduce the need to park in the playground.

### Local Resident Consultation

Considerable consultation with the local community took place as part of the School Travel Plan and work taking place around the Safer Schools Initiative. The school held a 'Time to Talk' drop in day in December 2006. Although this was well publicised through leafleting the day was very poorly attended. However, our school based police officer and Support for Learning Services Consultant also conducted door to door surveys of the residences and businesses in the vicinity of the school. The results revealed the local community to have few concerns and a perception that the school had improved. The local residents association has been invited to hold their meetings in the school as a means of progressing community relations. The School Travel plan will be shared with this forum.

## The School Travel Plan Working Group

<b>Role/responsibility within school</b>	<b>Person's name</b>
Travel Plan Co-ordinator /senior management representative	Sara Lugg
(Pupil)	Gilbert Sabakaki
(Pupil)	Shelando Williams
(Governor)	Ray Gipson
(Parent)	Kathy Whitmore

The group has had six meetings with the student consultation group and one governors meeting

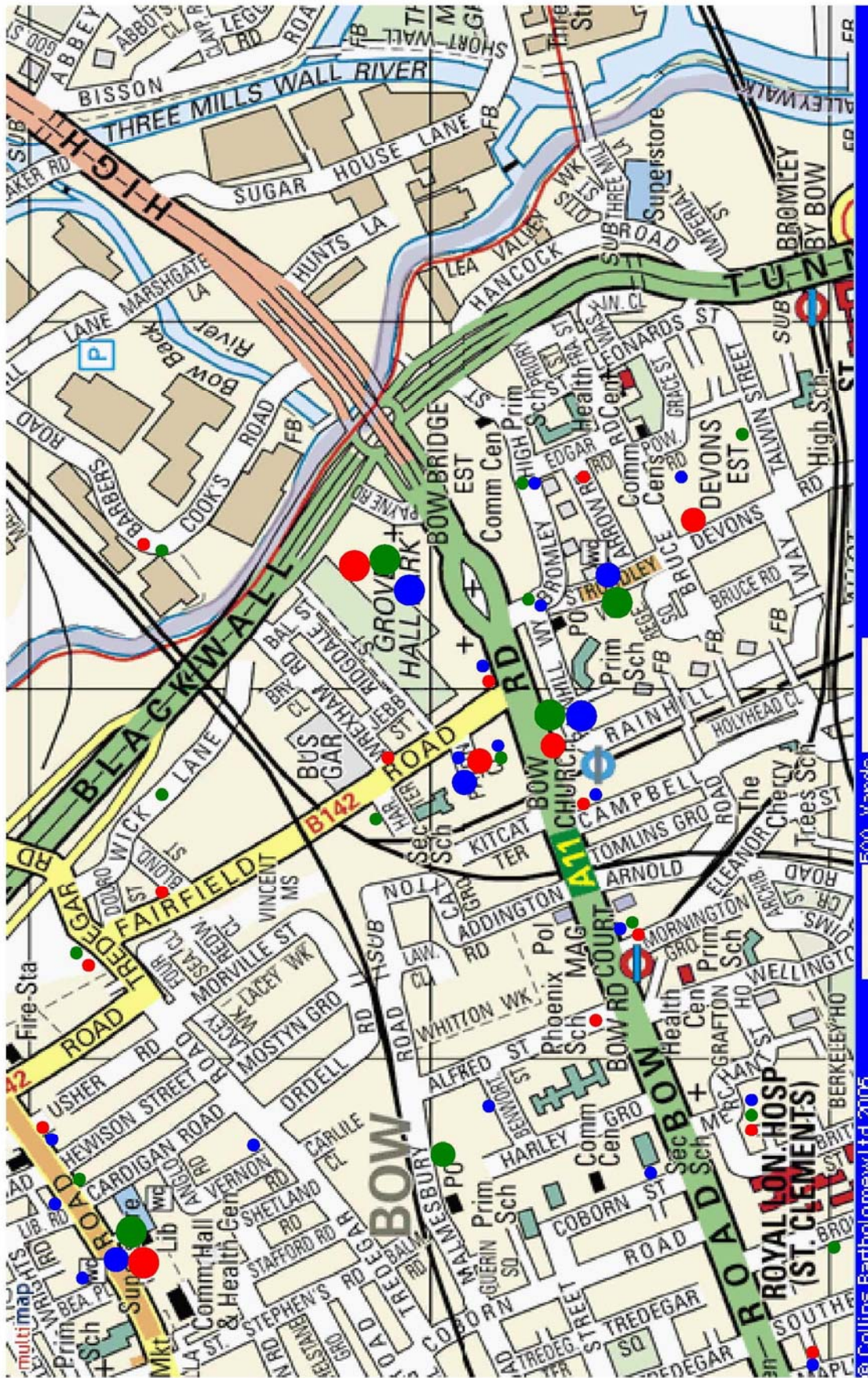
On completion the plan will be presented through existing structures as follows:

- To all students through assemblies
- To governors at Full governors meeting.
- To parents via quarterly newsletter
- Through school website

# Bow School Crime Survey

- 1-3 Reported
- 4-5 Reported
- Over 5 Reported

- Robbery
- Gangs
- Intimidation



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- Eric Street ●
- Hamlets Way ●
- Tower Hamlets Cemetery ●
- Maplin Street ●

- Tibba Road ●
- Purdy Street ●

## Identification of travel/transport problems

	Details of the issue/concern	How was issue identified?	Possible solutions?	Who will need to help?
1	There are no school signs on Fairfield Road. Speed of traffic on Fairfield Rd compromises student safety. Pedestrian priority on zebra crossing is frequently ignored by vehicles	Observation	Raised table zebra crossings Relocation of zebra crossing Light controlled crossing School signs 20 mph signs	LBTH
2	Failure of motorists to observe pedestrian crossing on Fairfield Rd	Student survey Observation	Raised table crossing to reduce speed Light controlled crossing	LBTH
3	Congestion on Paton Close at start finish of school day caused by parking on Paton Close	Observation	Withdrawal of parking on Paton Close Discourage car usage	LBTH School promotion
4	Obstruction of zig zag area in front of school by cars and/or delivery lorries	Observation	Raise zig zag area outside school	LBTH
5	Inability to secure site due to ownership of land at end of Paton Close by DLR, Intrusion onto school site, Dumped vehicles on Paton Close	School security survey	Negotiate with DLR re road closure CCTV on Paton Close	DLR Safer Schools
6	Potential disruption on Paton Close caused by expansion of DLR and need to access lines	Consultation with DLR	Negotiate re alternative access points/compensation	LBTH School governors
7	Limited secure cycle storage to meet potential demand	Student survey	Identification of site and Purchase of storage lockers	STA
8	Level of staff parking in playground which undermines student play space which is already limited.	Student survey Observation Staff Travel Survey	Parking permits for staff Encourage car pooling Delineate parking spaces	Headteacher
9	S2 Bus is unreliable	Student survey	Negotiate with TfL	TfL

# Survey analysis

## Pupils

Survey date: December 2006

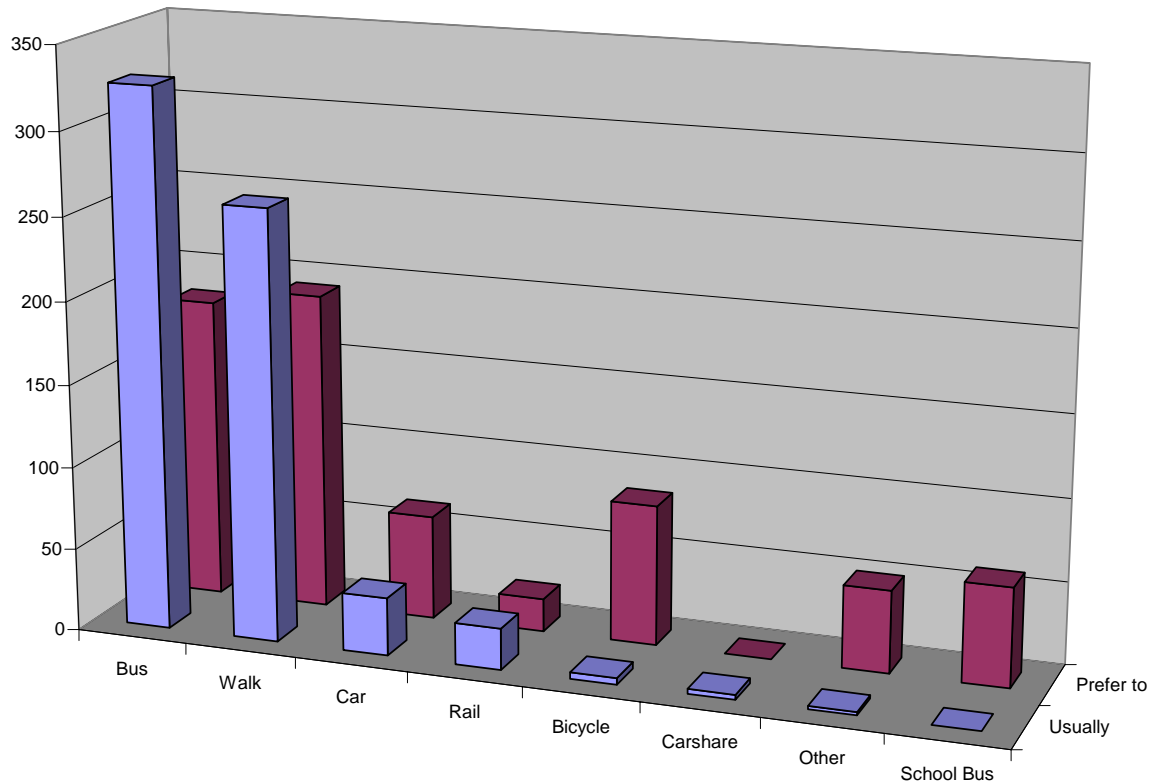
How do you USUALLY travel to school?

	Response	Percentage
Car (straight from home to school)	35	5
Carshare (stopping on the way for others)	3	0.4
Park & Stride (walk from a designated safe parking area)	0	0
School Bus	0	0
Rail (Train, Tube, DLR, Tram)	25	3.8
Bus	326	49.7
Bicycle	4	0.6
Walk (all the way)	260	39.6
Other (please list each case below)	2	0.3
	<b>655</b>	<b>100.0%</b>

How would you PREFER TO travel to school?

	Response	Percentage
Car (straight from home to school)	63	9.6
Carshare (stopping on the way for others)	0	0
Park & Stride (walk from a designated safe parking area)	0	0
School Bus	60	9.2
Rail (Train, Tube, DLR, Tram)	20	3.0
Bus	182	28
Bicycle	85	13
Walk (all the way)	192	29
Other (please list each case below)	50	7
	<b>652</b>	<b>100.0%</b>

## How students travel to school



Only 5.4% of students come in by car. This is a very low number – our target would be 5%.

But double the number of students wants to come by car than already do. We need to educate about the downsides of car use and establish an ethos of sustainable travel modes

Fewer students want to walk than currently do – 25% less. However 85 students want to come in by bike compared to 4 at present. If these students can show responsibility, and we can offer sufficient training, then we would want to provide facilities such as secure covered cycle parking and locker storage for them.

60 students have shown an interest in using a dedicated school bus. This is possibly because the existing public bus services have many problems with reliability and not stopping to pick up students at bus stops.

50 students expressed an interest in 'other' modes of travel, many of which were 'fanciful' – this indicates that we really need to impress upon our students that TAPS (travel awareness, planning and safety) is a serious issue so that they may be fully prepared for their later life

There is a small increase in the number of students who want walk or cycle, which is good.

## Staff

Survey date: December 2006

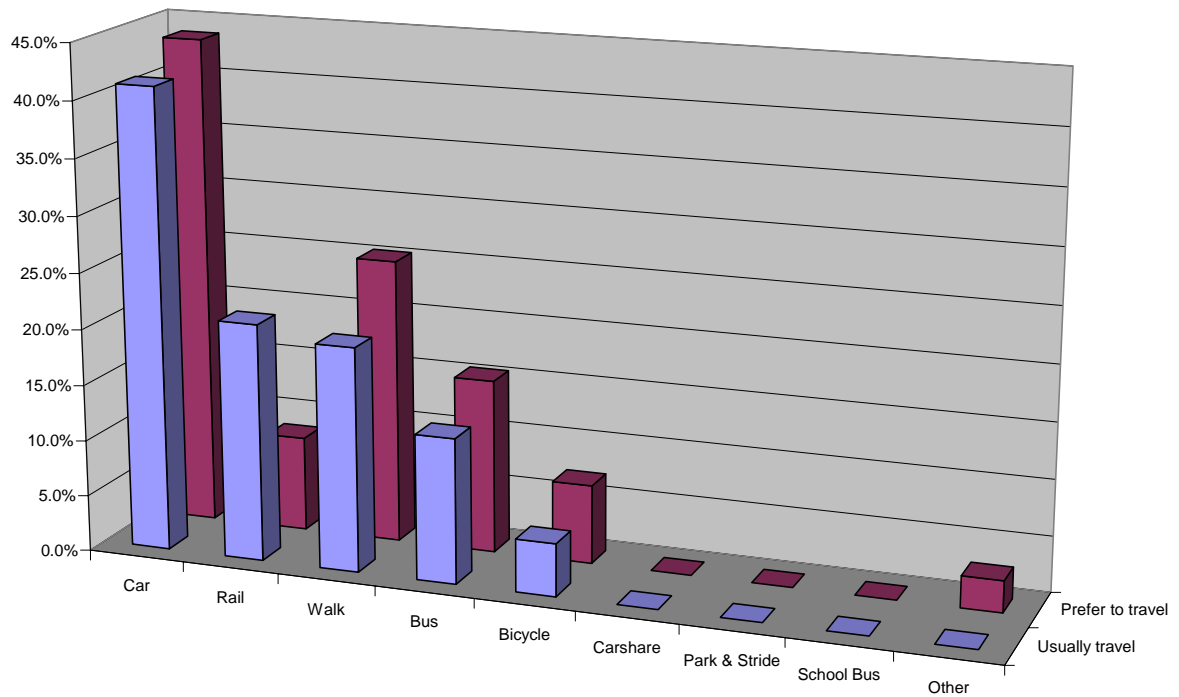
How do you USUALLY travel to school?

	Response	Percentage
Car (straight from home to school)	35	40
Carshare (stopping on the way for others)	0	0
Park & Stride (walk from a designated safe parking area)	0	0
School Bus	0	0
Rail (Train, Tube, DLR, Tram)	18	21
Bus	11	12.7
Bicycle	4	4.6
Walk (all the way)	17	19.7
Other (please list each case below)	0	0
	<b>85</b>	<b>100.0%</b>

How would you PREFER TO travel to school?

	Response	Percentage
Car (straight from home to school)	31	36
Carshare (stopping on the way for others)	0	0
Park & Stride (walk from a designated safe parking area)	0	0
School Bus	0	0
Rail (Train, Tube, DLR, Tram)	6	7
Bus	11	12.8
Bicycle	5	5.8
Walk (all the way)	18	21
Other (Taxi)	2	2.3
	<b>71</b>	<b>100.0%</b>

## How staff travel to school



There is very little desire to change current travel modes. However, with 40% car use, which is very high, we need to find ways of reducing car usage amongst staff wherever possible – for example, a five-day rota system of coming in one day a week by active travel, public transport or car sharing.

# Objectives

## Car Usage

- Maintain the low level of car usage amongst students
- Reduce the level of car usage amongst staff.

## Active travel

- Encourage more cycling amongst students
- Ensure students have sufficient training and knowledge to use bikes safely.
- Installation of cycle lockers for secure bike storage
- Issue permits for bike lockers for students with correct bike safety equipment only ie helmets, lights, completion of cycle proficiency test

## Road Safety Concerns

- School signs in both directions on Fairfield Road.
- Reduces speed limit to 20MPH on Fairfield Rd
- Zebra crossing on Fairfield Rd to be raised.

## Site Safety Concerns

- Restricted access barrier on Paton Close
- Complete closure across Paton Close at school boundary in consultation with DLR

or

- Parking ban on Paton Close
- Speed bumps on Paton Close
- Raised table zig zag zone outside school

## Site Concerns

- Negotiation with DLR re use of land for staff parking to restrict staff parking and allow more play space and better vehicle security for staff
- Purchase of staff parking permits.

## Bus Transport Concerns

- Increase uptake of Oyster cards through in school promotion
- Consultation with S2 bus company underway although purchase of dedicated school bus at end of day prohibitively expensive.

## Promoting the STP

- Develop a school travel policy
- Ensure all students, parents and staff are aware of the travel plan and regularly have opportunities to have input

## Targets

- Maintain the percentage of students coming to school by car at **5%** at **March 2008**
- Reduce the level of car usage amongst staff from **40%** to **35%** by **March 2008**.
- Provide cycle training for **all year 7** and for individuals in years 8-11 who ask for training by **July 2008**
- **Locate** and dedicate an area suitable for secure cycle parking for **100 bikes with 100 lockers** by **September 2007**
- **Provide** secure cycle storage for **30 bikes** with **30 storage lockers** by **March 2008**
- **Provide** secure cycle storage for **100 bikes** with **100 storage lockers** by **March 2009**
- **Implement** street engineering measures to make the area around the school safer by **March 2008**
- **Negotiate** with DLR re use of their land by **July 2007**
- Increase number of students with Oyster photocard from **X** to **Y** by **March 2008**

## Action Plan

Objective and Target linked to	Steps/actions needed	Who is responsible? <i>Must be named person or group</i>	Target date <i>Must be specific date/month NOT "ongoing"</i>	Projected cost if known and source of funding
Maintain the percentage of students coming to school by car at 5% at March 2008	Publish STP in school newsletter/prospectus Discourage use of cars in transition materials as main users are in Y7 Publish travel plan on website	Jody Rushworth (Head of Y7/Transition)	April 2007	No Cost
Reduce the level of car usage amongst staff from 40% to 35% by March 2008.	Delineate acceptable parking spaces in school playground and limit staff use accordingly. Negotiate use of DLR land for staff parking Investigate parking permits for essential staff car users.	Sara Lugg	July 2007	Possible cost of land rental from DLR Parking permit costs
Provide cycle training for all year 7 and for individuals in years 8-10 who ask for training by July 2008	Borough cycle training.	Jody Rushworth (HOY7) Bert Stein (H/OKS3) John Ryder (H/O KS4)	July 2007	No cost
Locate and dedicate an area suitable for secure cycle parking for 100 bikes with 100 lockers by September 2007	Identify bike storage area	Sara Lugg / Ashraf Ali 020 7364 6793	May 2007	No cost
Provide secure cycle storage for 30 bikes with 30 storage lockers by March 2008	Purchase and locate storage lockers	Sara Lugg / TfL / Ashraf Ali 020 7364 6793	Sept 2007	£15,000.00 funded through Cycling Centre of Excellence/ STA/STG
Provide secure cycle storage for 100 bikes with 100 storage lockers by March 2010	Purchase and locate storage lockers	Sara Lugg / TfL / Ashraf Ali 020 7364 6793	March 2010	£4-5,000
Implement street engineering measures to make the area around the school safer by March 2008	Contact council to discuss measures and find implementation date	Sara Lugg / Charlie Nordon 020 7364 6850	April 2008	No cost
Negotiate with DLR re use of their land by July 2007	Negotiate with DLR through Safer Schools initiative	Sara Lugg / DLR	July 2007	Possible land rental costs if successful

Objective and Target linked to	Steps/actions needed	Who is responsible? <i>Must be named person or group</i>	Target date <i>Must be specific date/month NOT "ongoing"</i>	Projected cost if known and source of funding
Increase number of students with Oyster photocards from X to Y by March 2008	Summer term promotion through assemblies	Jody Rushworth (HOY7) Bert Stein (H/OKS3) John Ryder (H/O KS4)	July 2007	No cost

## Monitoring & reviewing

- We will do hands up surveys at the beginning of each Autumn and Summer term, and a full pupil level survey for PLASC (but including how children would prefer to travel) in the first week of each Spring term.
- The School Travel Plan will be reviewed in March 2008 and March 2009.
- The plan will be reviewed and rewritten in March 2010.
- Sara Lugg will be responsible for ensuring that the surveys and the reviews will take place.
- When reviewing the document we will include any issues arising from new developments in education and transport since the original STP was completed.
- We will include the STP in our SDP.


# Sign off and formal approval

## School signatures

The following signatures confirm the school management have read the contents of this document. By signing this document the school is committing itself to make every effort to resolve problems identified within the enclosed document and implement the actions identified. The school further acknowledges that they have committed to achieving all targets highlighted in their action plan and to the annual review and monitoring of the plan.

---

**Headteacher** (signature / name / date) (required)

 23 03 07

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**Chair of Governors** (signature / name / date) (required)

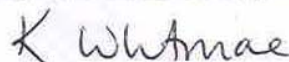
 23-3-07

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**School Council Representative** (signature / name / date) (optional)

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**Parent Governor** (signature / name / date) (optional)

 26-03-07

## Council signatures

The following signatures confirm that the document has been Quality and Assessment checked by representatives from The London Borough of Tower Hamlets.

 28-03-07

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**School Travel Plan Adviser** (signature / name / date) (required)

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**Road Safety Officer** (signature / name / date) (optional)

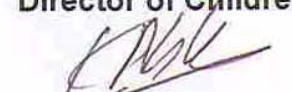
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**Head of Street Management** (signature / name / date) (required)

 29-3-07

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**Director of Children's Services** (signature / name / date) (required)

 30-3-07